



Meeting (No) **Finance & Administration Committee (1)**
Time & Date **10am Tuesday 12 July 2022**
Place **Neston Town Hall**
Document **Agenda**

Members of the public and the press are welcome to attend for "Part 1" of the agenda. Reports in "Part 2" contain confidential information and only Councillors and reporting officers can be present.

Supporting documents may be viewed on our website www.neston.org.uk by following links to the Town Council Meetings, or viewed at the council offices.

PART 1: Items to be considered in the presence of the press and public		
1	Election of Chair	
	To elect the Finance & Administration Committee to serve until the first meeting of the Market & Town Hall Committee in the new Council year.	
2	Election of Vice-Chair	
	To elect the Vice-Chair of the Finance & Administration Committee to serve until the first meeting of the Market & Town Hall Committee in the new Council year.	
3	Questions and comments from residents or representatives to a maximum of 3 minutes per person and an overall limit of 30 minutes	
a	on any item of business included in the agenda	
b	with the Chairman's permission to seek information from the Council about matters of particular significance to the people of Neston.	
		Document
4	Apologies for absence	
	To receive and consider acceptance of reasons for absence and to note other absence.	
5	Declarations of Interest	
	To receive declarations of pecuniary and/or non-pecuniary interests and the nature of those interests in relation to any agenda item.	
6	Schedule of meetings	
	To agree a schedule of meetings for the current council year.	FA1/6
7	Budgets	
	To consider the budget/EMRs and the request from Council for each Committee to look to optimise budget savings on an ongoing basis.	FA1/7
8	Finance	
a	To approve expenditure of £ 47,347.29 net from the Council's current account authorised by the RFO from 01.05.22 to 30.06.22, and Equals card payment of £349.12 net from 01.05.22 to 30.06.22.	FA1/8a
b	To note the current account income of £ 12,155.11 net from 01.05.22 to 30.06.22.	FA1/8b
c	To agree the reconciliation of the Council's three bank accounts to 30.06.22.	FA1/8c

9	Exceptions report	
	To note that there are currently no exceptions to report for the Finance & Administration Committee.	
10	Governance & Operations Manager's report and officer delegated decisions	
a	To receive the Governance & Operations Manager's report.	FA1/10a
b	To note that no delegated decisions relating to the Finance & Administration Committee have been taken since 17.05.22 (Annual Meeting of the Council).	
11	IT security	
	To approve renewal of the server/pc encryption for a further two years at a total cost of £295.50+VAT.	
12	Cash flow management	
	To consider report FA1/12 and agree recommendation to Full Council that this is considered, following the approval of a Treasury Management Policy and procedure for implementation.	FA1/12
13	Date of next meeting	
	<ul style="list-style-type: none"> To note the date of the next scheduled meeting. To consider if an additional meeting is required prior to the scheduled meeting and to agree the date. 	
14	Exclusion of the Press and Public	
	To consider that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.	
PART 2: Items to be considered in the absence of the press and public		
15	IT support contract	
	To consider and approve the IT support contract for the financial year 2022/23.	FA1/15

Signed

A Kunaj
Council Manager

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6 July 2022

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Core Members of the Committee: Councillors Jones, Hudspeth, Jackson, Kynaston and Wastell